

**TWINNING CALL FOR PROPOSALS
issued by the European Commission**

1. Publication reference: EuropeAid/138360/DD/ACT/AZ

2. Programme and Financing source

Title of Twinning project: Strengthening the Institutional and Administrative Capacity of the Chamber of Accounts of the Republic of Azerbaijan (TWG Ref. AZ/13/ENP/FI/03/16 (AZ/48))

Title of Programme/Financing source: Framework programme for institution building in support of the current and new agreements between the EU and the Republic of Azerbaijan (ENPI-Annual Action Programme 2012)

CRIS: ENPI/2013/024-494

3. Nature of activities, geographical area and project duration (a) Nature of activities

The overall objective of this Twinning project is to contribute to the further development of a professional and sustainable Civil Service system in Azerbaijan in accordance with the best European practices. The project purpose is to improve the capacity, tools and efficiency of the Civil Service Commission to develop and implement the new classification of occupations and to link it to the recruitment, performance appraisal and remuneration systems.

The following four Mandatory Results are to be achieved by the end of the project:

MR 1 The COA has developed its Human Resources Management and Administrative capacity to maximise the efficiency and effectiveness of its staff;

MR 2 The COA has developed the capacity to undertake and report on Financial and Compliance audits in compliance with the ISSAIs and domestic legislation;

MR 3 The COA has developed the capacity to undertake and report on Performance audits in compliance with the ISSAIs and Azerbaijani legislation/normative acts;

MR 4 The COA engages effectively with better-informed stakeholders including Parliament, auditees and the media concerning the role and work of the COA.

(b) Geographical area: Republic of Azerbaijan

Beneficiary institution: Chamber of Accounts of the Republic of Azerbaijan

(c) Maximum project duration: 27 months (+ 3 months for the start-up and closure of the project)

4. Overall amount available for this Call for Proposals Euro 1,400,000.

ELIGIBILITY CRITERIA

5. Eligibility: Who may apply

Only public administrations and mandated bodies of EU Member States may apply through EU Member State's National Contact Points. Please refer to section 3.3. "Public Administrations and

Mandated Bodies” of the Twinning manual of the European Commission (Revision 2012) for further detail.

PROVISIONAL TIMETABLE

6. Provisional notification date of results of the award process

22 December 2016

AWARD CRITERIA

7. Award criteria

Selection and award criteria are mentioned in the evaluation grids annexed to the Twinning Manual 2012 - Update 2013-2014 and annexes (valid for projects circulated from 1st January 2013). See administrative compliance and eligibility grid (annex C6) and evaluation grid (annex C8): <http://ec.europa.eu/enlargement/tenders/twinning/>

APPLICATION FORMALITIES

8. Twinning proposal and details to be provided

Twining proposals must be submitted to the EU Member States **National Contact Points for Twinning** following the instructions of the **Twining Manual 2012 - Update 2013-2014 and annexes (valid for projects circulated from 1st January 2013)** which must be strictly observed (including the use of the template).

National Contact Points for Twinning will then select one Twinning proposal and submit it to the Contracting Authority within the deadline for applications.

For each application, **one copy** is sent by the e-mail of the National Contact Point.

9. Deadline for applications

Deadline for submission of Twinning proposals by the National Contact Points to the Contracting Authority, Delegation of the European Union to the Republic of Azerbaijan:

1 November 2016, 2 pm (Azerbaijan Standard Time - CET+2)

The deadline for submission of Twinning proposals by the EU Member State Public Administrations to the corresponding National Contact Point is decided by the latter.

Any application received by the Contracting Authority after this deadline will not be considered.

10. Detailed information

Detailed information on this Call for Proposals is contained in the Twinning manual and the specific project fiches, which are available at the European Union Member States **National Contact Points for Twinning**.

The dates envisaged for the evaluation committee meetings are: **8-9 December 2016** (to be finalised upon receipt of technical proposals). Location: *Baku, Azerbaijan*.